

YUBA COUNTY SHERIFF'S WOMEN'S POSSE

P.O. Box 1776, Marysville, California 95901

MEMBER GUIDELINES AND REFERENCE

Each member of the Organization is responsible for being familiar with, and adhering to, the By-Laws of the Organization and the procedures outlined by the Organization in this *Member Guidelines and Reference*. Guidelines and references are continuously subject to modification to serve the Organization's best interest.

I.	ATTIRE, UNIFORM AND PARADE TURNOUT	2
A.	SAR Attire - Mandatory	2
B.	Dress Uniform	2
C.	Parade Turnout	2
A.1.	SAR Attire - Mounted	2
C.1.	Parade Turnout - Mounted	2
A.2.	SAR Attire - OHV	2
C.2.	Parade Turnout - Ground/OHV	2
II.	SAR CAPACITIES AND MINIMUM QUALIFICATION REQUIREMENTS	3
III.	SAR EQUIPMENT/RESPONSE REQUIREMENTS	5
A.	SAR Basic Pack - Fanny/Chest Pack	5
A.1.	Personal First Aid Kit	5
B.	SAR Day Pack - Back Pack	5
B.1.	Additional SAR Day Pack Items (for extended search & rescue)	5
III.	SAR EQUIPMENT/RESPONSE REQUIREMENTS - Continued	6
B.2.	Additional SAR Day Pack Items (for extended, overnight search & rescue)	6
C.	SAR OHV Pack (for off highway vehicle service only)	6
D.	SAR Cattle Pack (for mounted service only)	6
D.1.	Horse/Mule First Aid Kit	6
E.	SAR Vehicle/Trailer Extras	6
IV.	CODE OF CONDUCT	7

I. ATTIRE, UNIFORM AND PARADE TURNOUT

Each member of the Organization shall have, to the extent of intended participation, the items outlined below.

Items marked with an "M" are purchased by the member. Items marked with a "P" are provided by the Organization. Items marked with an "I" are *issued* by the Organization, and must be returned either at the end of the activity for which the item is issued or if/when membership ends.

A. SAR Attire - Mandatory

- ◆ Orange Long Sleeve Shirt¹ M
- ◆ Orange Short Sleeve T-Shirt P
- ◆ SAR, Department & Posse Patches P
- ◆ Green Short Sleeve Polo Shirt I
- ◆ Name Badge (engraved brass) P
- ◆ Blue Jeans and Green Pants M
- ◆ Hiking Boots M
- ◆ Department Cap I
- ◆ Work Gloves M
- ◆ Fanny Pack & Back Pack (Medium) M

A.1. SAR Attire - Mounted

SAR Attire, plus:

- Western Riding Boots M
- Orange Cattle Bag M
- Equine Reflectors I

A.2. SAR Attire - OHV

SAR attire, plus:

- Safety Helmet M
- Safety Goggles M
- Operator Gloves M

B. Dress Uniform

- ◆ Khaki Long Sleeve Shirt² M
- ◆ Necktie (horsehair w/silver star) I
- ◆ Department Badge I
- ◆ Name Badge (engraved brass) P
- ◆ Black Western Jeans M
- ◆ Black Western Boots M
- ◆ Black Belt M

C. Parade Turnout

C.1. Parade Turnout - Mounted

Dress Uniform, plus:

- Black Western (Cowboy) Hat M
- Black Gloves M
- Western Saddle and Headstall M
- Black Blanket Cover³ I

C.2. Parade Turnout - Ground/OHV

SAR Attire, plus:

- Green pants - mandatory M

¹ SAR patch on each arm; Department patch above left breast pocket; name badge above right breast pocket.

² Posse patch on each arm; Department badge above left breast pocket; name badge above right breast pocket.

³ SAR patch on each back, bottom corner.



SAR



Department



Posse

II. SAR CAPACITIES AND MINIMUM QUALIFICATION REQUIREMENTS

SAR capacities in which members may serve, and the minimum qualifications for service in each specific capacity, are outlined below. Members may qualify to serve in any/all capacities..

- Basic – Section II.A.
- Ground – Section II.B.
- OHV – Section II.C.
- Mounted – Section II.D.
- Mutual Aid Service - In addition to the above, NIMS compliance in the form of completed IS-100.a and IS-700.a training courses.

Independently certified or credentialed training (i.e., OES, CPR, First Aid, etc.) approved during the course of a general meeting (or by a majority of Officers, in the event of time constraints) shall be reimbursed up to a maximum of \$100.00 per active member for actual registration fees and/or lodging costs, so long as the funds are available and the expense will not adversely affect the Organization's ability to continue business as usual and/or meet annual commitments. Reimbursement will be made upon receipt of proof of payment and certificate of completion. With the exception of independently certified or credentialed training, all other trainings must be overseen by a minimum of two (2) Officers and/or members of the *Training and Qualification Committee*.

A. BASIC TRAINING AND QUALIFICATION

All members must qualify every two years to serve in an official SAR capacity. Current qualification standards are listed below. All members must successfully complete

1. a certified CPR course*;	3. radio communications training; and,
2. an accredited first-aid course*;	4. map/compass training.

* CPR and First-Aid courses, including refresher courses, to be completed per American Red Cross timelines.

B. GROUND TRAINING AND QUALIFICATION

Ground members must qualify every two years to serve in an official SAR capacity. Current qualification standards are listed below. Ground members must successfully complete

1. Basic Training and Qualification (Section II.A);
2. a two (2) mile walk;
3. basic survival training;
4. basic evidence training; and,
5. participate in rope handling; and,
6. participate in patient packaging exercises.

C. OHV TRAINING AND QUALIFICATION

OHV members must qualify every two years to operate an OHV in an official SAR capacity. Current qualification standards are listed below. OHV members must

1. Successfully complete Basic and Ground Training Qualification (Sections II.A & II.B);
2. Possess proper safety equipment (helmet with safety shield, or helmet and safety goggles, gloves and suitable boots);
3. Demonstrate safe control in all general situations; and,
4. Pass each section of a qualifying course as set by the Training Officer; including, but not limited to

a. loading/strapping and unloading;	d. backing uphill and downhill;
b. riding flat straight and in turns both forwards and backwards;	e. traversing slopes and uneven terrain;
c. riding uphill and downhill;	f. traversing water, sand and mud; and,
	g. traversing obstacles (timber, rocks, etc.); and,
	h. self and assisted extracting.

D. EQUINE TRAINING AND QUALIFICATION

Horses/mules (no stallions allowed) must be a minimum of three (3) years of age and be qualified every two years by the mounted member who will use them in an official SAR capacity. Any horse or mule exhibiting habitual aggressive and/or unstable behavior, such as kicking, biting and/or striking, is not acceptable for use in an official SAR capacity.

Members planning to use another member's horse instead of, or in addition to, their own, must qualify as a team with that specific animal.

Current qualification standards are listed below. Mounted members/horses/mules must

1. Successfully complete Basic and Ground Training Qualification (Sections II.A & II.B);
2. Demonstrate safe control in all general situations;
3. Finish a ten (10) mile ride within the maximum allowable time;
4. Successfully complete "Leap Frog" field training; and,
5. Pass each section of a qualifying course as set by the Training Officer; including, but not limited to

a. tie safely out of sight of other horses;	j. leave a group of mounted members at a lope and return at a walk;
b. load and unload in various trailer types;	k. approach, pick up, handle and return items (maps, slickers, etc.) to and from various locations while mounted;
c. mount and dismount from left and right;	l. "pony" another horse and be "ponied" by another horse;
d. open, pass through, and close a gate;	m. demonstrate reasonable, controlled tolerance of loud, abrupt noises; and,
e. walk over a bridge;	n. demonstrate reasonable, controlled tolerance of OHVs.
f. travel through water;	
g. travel over a large and/or tall obstacle;	
h. back through a designated obstacle;	
i. pull a designated item (tire, log, etc.) both frontwards and backwards;	

6. Horse/mule/member teams, having fully qualified for eight (8) consecutive years, may petition for permanent qualification status to be voted on by the current Organization Officers and Training and Qualification Committee.

E. PARADE AND EVENT PARTICIPATION

Participation in any parade or event with an equine or OHV requires full SAR qualification (equines must also pass a flag carry/exposure test). Participation is also subject to approval of the Captain and a minimum of two (2) additional Officers and/or *Training and Qualification Committee* Members.

III. SAR EQUIPMENT/RESPONSE REQUIREMENTS

All members serving in an official SAR capacity will have prepared and ready for response a *SAR Basic Pack* (with complete Personal First Aid Kit). Additional packs and pack items are required on an “as needed” basis as outlined.

A. SAR Basic Pack - Fanny/Chest Pack

<input type="checkbox"/> Camera- disposable	<input type="checkbox"/> Pad and pencil
<input type="checkbox"/> Compass	<input type="checkbox"/> Paper bags - small, lunch size
<input type="checkbox"/> Duct tape (Tip: wrap around an extra pencil)	<input type="checkbox"/> Personal First Aid Kit (see A.1.)
<input type="checkbox"/> Flagging tape (Tip: put strips in film canister)	<input type="checkbox"/> Personal medication(s)
<input type="checkbox"/> Flashlight	<input type="checkbox"/> Rubber bands
<input type="checkbox"/> Fire starter	<input type="checkbox"/> Safety pins
<input type="checkbox"/> Food - power bar/snack	<input type="checkbox"/> SAR identification
<input type="checkbox"/> Gloves - work/brush	<input type="checkbox"/> Space blanket
<input type="checkbox"/> GPS (optional)	<input type="checkbox"/> Towelettes
<input type="checkbox"/> Hand warmers	<input type="checkbox"/> Tracking stick
<input type="checkbox"/> Knife - multipurpose folding	<input type="checkbox"/> Watch
<input type="checkbox"/> Matches – waterproof	<input type="checkbox"/> Water - 1 liter minimum
<input type="checkbox"/> Mirror – signaling	<input type="checkbox"/> Whistle
<input type="checkbox"/> Measuring device - 18” minimum	<input type="checkbox"/>

A.1. Personal First Aid Kit

<input type="checkbox"/> Acetaminophen or aspirin tablets	<input type="checkbox"/> CPR mask
<input type="checkbox"/> Anbesol	<input type="checkbox"/> Gauze - rolled
<input type="checkbox"/> Antacid tablets	<input type="checkbox"/> Insect repellent
<input type="checkbox"/> Antibiotic ointment	<input type="checkbox"/> Latex gloves
<input type="checkbox"/> Antiseptic cleaning pads	<input type="checkbox"/> Lip balm with sunscreen
<input type="checkbox"/> Antiseptic ointment	<input type="checkbox"/> Moleskin
<input type="checkbox"/> Band aids - various sizes	<input type="checkbox"/> Plastic bag - zip lock, qt. size
<input type="checkbox"/> Benadryl	<input type="checkbox"/> Safety pins - large
<input type="checkbox"/> Cold and Hot Packs	<input type="checkbox"/> Splinter forceps, tweezers
<input type="checkbox"/> Cotton - swabs and rolled	<input type="checkbox"/> Sunscreen

B. SAR Day Pack - Back Pack

<input type="checkbox"/> 50 ft. nylon cord	<input type="checkbox"/> Razor blade - single edge safety type
<input type="checkbox"/> Candle - long burning	<input type="checkbox"/> Scissors - multipurpose
<input type="checkbox"/> Cap – wool	<input type="checkbox"/> Shelter material 8x10 plastic
<input type="checkbox"/> Emergency meal(s)	<input type="checkbox"/> Space type blanket
<input type="checkbox"/> Extra socks – wool	<input type="checkbox"/> Tissue paper or baby wipes
<input type="checkbox"/> Leaf - sized trash bags	<input type="checkbox"/> Zip ties - self locking
<input type="checkbox"/> Metal cup	<input type="checkbox"/> Zip lock bags of various sizes
<input type="checkbox"/> Rainwear – durable	<input type="checkbox"/>

B.1. Additional SAR Day Pack Items (for extended search & rescue)

<input type="checkbox"/> 20 ft 1” tube webbing	<input type="checkbox"/> Footwear - suitable for climate
<input type="checkbox"/> Bandana	<input type="checkbox"/> Goggles or eyewear
<input type="checkbox"/> Cap - extra, wool	<input type="checkbox"/> Glow/light sticks
<input type="checkbox"/> Carabineers - locking	<input type="checkbox"/> Prussic slings for 9 to 11 mm rope
<input type="checkbox"/> Fence pliers	<input type="checkbox"/> Saw - foldable, compact
<input type="checkbox"/> Flashlight	<input type="checkbox"/> Set of gaiters
<input type="checkbox"/> Flashlight batteries - extra	<input type="checkbox"/> Trash bags - large
<input type="checkbox"/> Flashlight – extra	<input type="checkbox"/> Water - extra, 2 liter minimum
<input type="checkbox"/> Food - extra power bars/snacks	<input type="checkbox"/> Waterproof containers

III. SAR EQUIPMENT/RESPONSE REQUIREMENTS - Continued

B.2. Additional SAR Day Pack Items (for extended, overnight search & rescue)

<input type="checkbox"/> Backpack stove/fuel (optional)	<input type="checkbox"/> Food - extra power bars/snacks
<input type="checkbox"/> Clothes bag - waterproof	<input type="checkbox"/> Sleeping bag (bed roll optional)
<input type="checkbox"/> Clothing - extra (climate suitable)	<input type="checkbox"/> Straps - extra (to secure extra items)
<input type="checkbox"/> Fishhooks and fishing line	<input type="checkbox"/> Tent (optional)
<input type="checkbox"/> Food - meals and mess kit	<input type="checkbox"/> Water - extra, 4 liter minimum

C. SAR OHV Pack (for off highway vehicle service only)

<input type="checkbox"/> Air pump
<input type="checkbox"/> Fuel - extra, optional flat fuel pack
<input type="checkbox"/> Hose clamps - specific sizes to fit
<input type="checkbox"/> Spark plug - extra
<input type="checkbox"/> Tire repair kit (compressed CO2, tubeless repair plugs, tire- valve adapter, rasp tool, split-eye insertion tool, rubber cement, valve cap/core remover and spare valve core).
<input type="checkbox"/> Tool Kit - screwdrivers/common sockets to fit
<input type="checkbox"/> Tow strap or rope

D. SAR Cattle Pack (for mounted service only)

<input type="checkbox"/> Halter and lead (if not worn under bridle)	<input type="checkbox"/> Horse/Mule First Aid Kit (see D.1.)
<input type="checkbox"/> Tack repair items (leather pieces, dowel and punch, Chicago screws, Conway buckles, etc.)	

D.1. Horse/Mule First Aid Kit

<input type="checkbox"/> Acepromazine (from vet)	<input type="checkbox"/> Scissors - blunt tipped
<input type="checkbox"/> Bandages & bandaging tape	<input type="checkbox"/> Sheet or roll cotton
<input type="checkbox"/> Betadine/iodine scrub	<input type="checkbox"/> Space blanket - horse/mule
<input type="checkbox"/> Electrolytes	<input type="checkbox"/> Sterile gauze
<input type="checkbox"/> Eye cleanser	<input type="checkbox"/> Stethoscope
<input type="checkbox"/> Fly mask	<input type="checkbox"/> Surgical gloves
<input type="checkbox"/> Gauze roll	<input type="checkbox"/> Syringes and needles - disposable
<input type="checkbox"/> Hemostat	<input type="checkbox"/> Thermometer - with attached string
<input type="checkbox"/> Hoof pick	<input type="checkbox"/> Twitch
<input type="checkbox"/> Hoof/EZ boot	<input type="checkbox"/> Vet wrap
<input type="checkbox"/> Ice packs	<input type="checkbox"/> Wire cutters
<input type="checkbox"/> Lubricant	<input type="checkbox"/> Wound antiseptic
<input type="checkbox"/> Phenylbutazone (from vet)	<input type="checkbox"/> Wound cleaner
<input type="checkbox"/> Poultice	<input type="checkbox"/>
<input type="checkbox"/> Rubbing alcohol	<input type="checkbox"/>

E. SAR Vehicle/Trailer Extras

Vehicle	Trailer
<input type="checkbox"/> Antifreeze/Coolant and Oil	<input type="checkbox"/> Buckets - feed and water
<input type="checkbox"/> Blankets/sleeping bag	<input type="checkbox"/> Chains - snow
<input type="checkbox"/> Chains - snow	<input type="checkbox"/> Epsom salts and soaking boot
<input type="checkbox"/> Emergency road markers and flares	<input type="checkbox"/> Feed - horse/mule
<input type="checkbox"/> Food - power bars/snacks	<input type="checkbox"/> Grooming equipment
<input type="checkbox"/> Fix-A-Flat	<input type="checkbox"/> Spare tire
<input type="checkbox"/> Jumper cables	<input type="checkbox"/> Tack - saddle, saddle blanket, bridle, breast collar
<input type="checkbox"/> Lantern	<input type="checkbox"/> Tack extras - saddle blanket, bridle, cinch, halter
<input type="checkbox"/> Spare tire	<input type="checkbox"/> Water - horse/mule
<input type="checkbox"/> Water - personal	<input type="checkbox"/>
<input type="checkbox"/> Tool box (basic slip joint pliers, wire cutters, screwdrivers, adjustable crescent wrench, locking pliers, spare fuse kit, tire tool or lug wrench, jack, jack handle, wheel chuck, tire pressure gauge, etc.)	

IV. CODE OF CONDUCT

Any item bearing Departmental or Organizational identification; including, but not limited to, identification cards, badges, various attire, uniform items, placards, signage and gear, may only be used/displayed in the course of official Organization activities.

- (a) The consumption of alcohol is strictly prohibited while using/displaying any item bearing Departmental or Organizational identification; including, but not limited to, badges, various attire, uniform items, placards, signage and gear.

This *Member Guidelines and Reference* document duly discussed, established and approved by the Organization at the general meeting held May 10, 2010.